

Northwestern | McCORMICK SCHOOL OF ENGINEERING

Career Development

Walter P. Murphy Cooperative Engineering Education Program *Established 1939*



Co-op course maintains your full-time student status - no need to drop out to go to work!

Course is CPT eligible for International Students



Make money while working and don't pay for school! The co-op course is free.



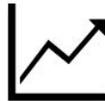
Your co-op will appear on your official transcript!



Gain work experience and start building your professional network early!



Get feedback from your supervisor through a performance evaluation!



Increase job responsibilities over time and get more exciting projects!



Get more personalized career advising!



Earn the co-op certificate!

Who Can Participate in the Co-op Program?

Undergraduate students who completed CRDV301 and are in good academic standing according to university policy may participate in a Co-op. International students wishing to participate in co-op will need to confer with their academic advisor and the International Office to confirm their eligibility. Students may participate in co-op during ANY quarter of the year.

How to Complete a Co-op

- 1) Complete the zero tuition, zero credit prerequisite course, CRDV301 - Introduction to Career Development, which is offered in Fall, Winter, and Spring Quarters for one hour per week
- 2) Work with a Career Development Advisor to create a strategy for your co-op search
- 3) Interview for positions during McCormick Interview Day and other on-campus interviewing events
- 4) Accept an offer, report your hire in McCormickConnect and schedule a Registration Meeting with your Career Advisor
- 5) After your meeting, your advisor will enroll you in a Cooperative Engineering Education course (CRDV310-x) for each quarter that you are away on co-op
- 6) Submit an evaluation of your experiences for a Satisfactory ("S") grade, which does not impact GPA

What is the Co-op Certificate?

Students who complete a co-op, and receive a grade of "S" for each quarter are eligible to receive the Co-op Certificate, which will appear on their transcript. Students who receive the certificate are eligible to be nominated for the McCormick Co-op Student of the Year Award. The winner is then nominated for national awards through the American Society for Engineering Education and the Cooperative Education and Internship Association.

Co-op Schedule Requirements

Traditionally, co-op has been six quarters long. However, to better enable student participation in accordance with employer demand, the Engineering Career Development office has adopted a co-op schedule that allows for increased flexibility.

Option 1 – One Employer

A minimum of 9 months (three quarters) of work with the same employer. Your schedule should include **at least one SIX MONTH (two quarter) work term**, in order to provide a more in-depth experience for the student and greater productivity for the employer

Option 2 – Two Employers

One six month (two quarter) work term with one employer **AND** an additional six month (two quarter) work term with a different employer

Students can create “unique” schedules with the help of their faculty advisor, career advisor, and Co-op employer, as long as they meet the three quarter minimum requirement. Below are two approved options.

CO-OP OPTION 1 – ONE EMPLOYER

	FALL	WINTER	SPRING	SUMMER
	Mid-Sept to Mid-End Dec.	Jan to Mid-March	Mid-March to Mid-June	Mid-June to Mid-Sept.
FRESHMAN YEAR	School	School	School	INTERNSHIP
SOPHOMORE YEAR	School	School	School	CO-OP
JUNIOR YEAR	School	School	CO-OP (TWO-QUARTER TERM) <i>*Evaluations due EACH quarter</i>	
PRE-SENIOR YEAR	School	CO-OP (Optional)	School	CO-OP (Optional)
SENIOR YEAR	CO-OP (Optional)	School	(Graduation)	

CO-OP OPTION 2 – TWO EMPLOYERS

	FALL	WINTER	SPRING	SUMMER
	Mid-Sept to Mid-End Dec.	Jan to Mid-March	Mid-March to Mid-June	Mid-June to Mid-Sept.
FRESHMAN YEAR	School	School	School	Break!
SOPHOMORE YEAR	School	School	School	CO-OP (Employer 1)
JUNIOR YEAR	CO-OP (Employer 1)	School	School	INTERNSHIP
PRE-SENIOR YEAR	School	School	CO-OP (Employer 2)	CO-OP (Employer 2)
SENIOR YEAR	School	School	(Graduation)	