Northwestern University and McCormick School of Engineering 12-Month Events Rider

In addition to the terms and conditions set forth in the agreement/contract between Northwestern University, McCormick School of Engineering and _____ ("hotel/vendor/caterer"), the hotel/vendor/caterer agree to the following terms and conditions, which shall govern all McCormick School of Engineering events held at hotel/vendor/caterer until _____ ____, 201 __ ("term"):

Insurance

That prior to the event that is the subject of this agreement, the hotel/vendor/caterer will procure at its own expense and deliver to Northwestern University a certificate of commercial general liability insurance naming Northwestern University as an additional insured in the amount of $1,000,000 per occurrence.

Events with Alcohol

That the hotel/vendor/caterer will provide all security and bar staff for events at which alcohol is served. The hotel/vendor/caterer takes full responsibility for checking identification for ensuring that alcohol is not served to participants under age 21 and for carry liquor liability insurance in the amount of $1,000,000 per occurrence.

Events with Alcohol with Graduate and/or Professional Student Attendees

That the hotel/vendor/caterer has read and will comply with Northwestern University Policy Regarding Alcohol at Off-Campus Events for Graduate and Professional Students. At a cash bar or partially subsidized event, non-alcoholic beverages must be provided to students at a cost of $1.00 or less. At open bar events, non-alcoholic beverages must be provided to students free of charge. Food must be available throughout the duration of any event where alcohol will be served. Soda/snack machines are not acceptable. For any open bar or partially subsidized events where alcohol will be served, the event must last no longer than five (5) hours and individuals will not be over-served.

Events with Alcohol with Undergraduate Student Attendees

Drink specials may not be part of the contracted agreement. The hotel/vendor/caterer agrees to sell alcoholic beverages at no less than the published price open to all establishment patrons. Non-alcoholic beverages must be provided at a cost of $1 or less. Food must be available throughout the duration of any event where alcohol is available. Soda/snack machines are not acceptable. Hotel/vendor/caterer will not over-serve any individuals at the event.

Indemnification

The hotel/vendor/caterer hereby agrees to indemnify, defend, and hold harmless Northwestern University, its trustees, officers, employees, and agents of and from any cost, loss, or expense incurred as a consequence of damage to property, personal injury or death arising or alleged to have arisen out of the performance of the agreement with Northwestern University, including but not limited to the provision of alcohol or catering services in connection with the event that is the subject of this agreement, together with any legal and related expenses which may be incurred by Northwestern University in defending such claims, unless such loss results solely from the negligent act or omission of Northwestern University.

This agreement is effective for the term, and may be renewed for another 12-month period on or before expiration of the term if both parties agree to renewal in writing.

Each party may terminate the agreement at any time during the term, provided the terminating party notifies the other party in writing thirty (30) days prior to the effective date of termination. Termination of this agreement shall not relieve any party of its liability for the performance of obligations imposed upon said party during the effective period of this agreement if such obligations have not been performed or completed at the time such termination becomes effective.

To the extent that the terms of this rider conflict with the terms and conditions set forth in the agreement/contract with Northwestern University, the terms of this rider shall govern.

HOTEL/VENDOR/CATERER	**NORTHWESTERN UNIVERSITY**
By:_____	By:_____
Title:_____	Title:_____
Printed Name:_____	Printed Name:_____
Date:_____	Date:_____