

# Declaration of Intent to Pursue Business Enterprise Certificate

## McCormick School of Engineering and Applied Science

Name \_\_\_\_\_ Student ID \_\_\_\_\_

Department \_\_\_\_\_ Major(s) \_\_\_\_\_

E-mail \_\_\_\_\_ Degree Date \_\_\_\_\_

In order to file a Declaration of Intent to Pursue the Business Enterprise Certificate, you must do the following:

1. Attend the mandatory Orientation Seminar for the Co-op/Internship Program;
2. Complete this form;
3. Obtain approval signatures from your faculty advisor and the Co-op Office;
4. Return this form to the McCormick Office of Academic Services, L269.

This process **MUST** be completed before you begin your first Co-op or Internship.

### Co-op Option Requirements

- Must receive the Co-op Certificate.
- Must take at least 3 elective courses from the approved list or approved by petition.
- Must take one course in accounting.
- No course may be taken P/N.
- Must have 50 credits at graduation.  
(Must have 56 credits for 2 engineering degrees)

**Accounting Requirement: (1 course)**

Bus\_Inst 260,  
Accounting 201-CN,  
Approved Accounting course from another institution  
(via petition)

**Electives: (3 courses)**

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- Must complete two 12 week internships of a technical nature approved by Co-op Program office and complete the requirements of the Engineering Internship Course during each work term.
- Must take at least 5 elective courses from the approved list or approved by petition.
- Must take one course in accounting.
- No course may be taken P/N.
- Must have 52 credits at graduation.  
(Must have 58 credits for 2 engineering degrees)

**Accounting Requirement: (1 course)**

Bus\_Inst 260,  
Accounting 201-CN,  
Approved Accounting course from another institution  
(via petition)

**Electives: (5 courses)**

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### Internship Option Requirements

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Advisor Signature \_\_\_\_\_ Date \_\_\_\_\_

Co-op Office Signature \_\_\_\_\_ Date \_\_\_\_\_

Date of Orientation Seminar \_\_\_\_\_